

The Cochnewagan Agricultural Association
aka Monmouth Fair Association
June 13-16, 2019
Application for Vendor Space Rental

Space is now being booked for the 2019 Monmouth Fair. Reservations will be made on a first come basis by product/service type represented, (**we will not be accepting 2019 applications for the serving of sausages, popcorn, fries, or fried dough concessions**). Grounds rental is \$150.00 for 8 x 10 foot indoor spaces and up to 10 x 10 foot outdoor frontage plus \$10.00 per foot over 10 feet for outdoor service & dining areas.

Business Name _____ Contact Person _____

Address _____

City _____ State _____ Zip _____

Phone (____) _____ Email Address _____

Maine Sales Tax Number _____ Food Vendor License #: _____

Food Vendors are required to have Serve Safe Certification

Proof of liability insurance in the amount of at least \$300,000 (we highly recommend \$1 million) in the form of a Certificate of Insurance with the following specific addition: "The Cochnewagan Agricultural Assn. is named as ADDITIONAL INSURED with respect to GENERAL LIABILITY for ongoing operations throughout the policy period and including the dates of June 12-16, 2019.

Contractor/Vendor shall indemnify, save & hold harmless The Cochnewagan Agricultural Assn. (aka Monmouth Fair Assn.), its agents and volunteers from and against all liability, loss, claims, damages, costs and expenses arising out of operations."

- All Units must be on the Fairgrounds by Noon on Wednesday.
- Hours of Operation: 3 PM – 10 PM Thursday, Noon – 10 PM Friday, Noon - 10 PM Saturday, Noon – 5 PM Sunday for all outdoor concessions and vendors. Indoor vendors may want to be open during all Cochnewagan Hall hours beginning at 10 AM.
- All Add-on Rent & Hook-Up Charges are due by Noon on Friday.
- No Tear-down of concessions before closing on Sunday, 5 PM.
- All concessions must have all applicable current State Licenses for operation.
- **No dogs are allowed on the grounds except service dogs. (Others must stay in the camping area).**
- Concessions are advised that no "Silly String in a Can" shall be sold on the grounds.
NO FIREWORKS WILL BE ALLOWED FOR SALE ON THE GROUNDS.
- **No motor vehicle traffic shall be permitted on the grounds from the time the fair opens each day until closing including owners, operators, vendors, and service vehicles.**

Type of Concession(s): Please list all products and/or services being offered:

Electrical Requirements: please be specific in the number you need

1st Standard 110 volts, 3-prong grounded no charge

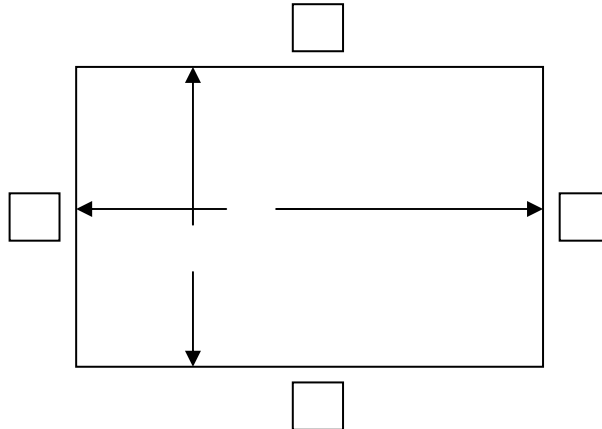
Extra Standard 110 volts, 3-prong grounded: _____ hook-up(s) - \$5 per hook-up

30 amps, 3 prong: _____ hook-up(s) - \$10 per hook-up

50 amps, 4 prong: _____ hook-up(s) - \$15 per hook-up

All outside Units must provide the information below.

On the diagram below give the dimensions of your concession and indicate the serving side(s) you use for customer access by placing an "X" in the boxes. Indicate the location of your hitch, if you have a trailer, by placing an "O" in the box.



The Cochnewagan Agricultural Association cooperates in every way with the Office of the State Fire Marshall to promote and provide a safe midway and grounds. It is imperative that designated lanes for emergency vehicles be open at all times. We appreciate your full cooperation for the safety of our participants & fairgoers.

To ensure consideration please fill in the information above and return the completed form.

Send to: Monmouth Fair Association
PO Box 327
Monmouth, ME 04259

Or Email, send a digital copy to: info@monmouthfair.com

Keep a copy of this application for your records as a signed contract.

Signature or Full Name

Date

Upon notification of acceptance, you will need to submit your proof of insurance and a payment of \$150 for the basic rental fee to complete your contract. (A full refund will only be made if a cancellation is received by May 13, 2019). At that time you can send your request for camping space, if needed, if you would like to be a sponsor for our daily bicycle give-a-ways, and request for additional passes. Each vendor will receive 3 - 4 day passes. If additional passes are needed they can be purchased per day (\$3 each) or per week (\$12 each).

Monmouth Fair

June 12-16, 2019

Camping Permit

The Cochnewagan Agricultural Association is required to be licensed by The State of Maine to operate a campground during the Monmouth Fair. Each site includes water and electric hook-ups. A dump station is available only before or after fair hours. All camping equipment on the fairgrounds must register with the Grounds Committee and pay the required fee of \$15 per night for camping on the grounds. The following information will allow Fair personnel to locate any campers on the grounds should there be an emergency.

You may inform those needing to reach you in an emergency that they may call the Fair Secretary's Office at (207) 933-4082 during fair hours, and in an emergency at other times, the Monmouth Police Department at (207) 933-4446.

Name _____

Address _____

City _____ State _____ Zip _____

Phone (____) _____ Cell Phone (____) _____

Camping equipment: State Registered: _____ License No. _____

Make or description: _____

Please List name(s) of persons staying in camping facility:

Dates/Days of Reservation:

Camping Fee is \$15.00 per night which includes the 9% Maine State Lodging Tax.

Monmouth Fair
June 13-16, 2019
Contract Confirmation

Business Name _____ Contact Person _____

Vendor space fee \$150



Bicycle Give-A-Way Sponsor - \$65 each _____
If you want to be included in our printed materials & on our
Website as a sponsor we must have advanced payment
All sponsors are announced at each drawing

Additional fees may be paid in advance or by Noon on Friday of the fair.

Footage over 10 feet: _____ feet x \$10 _____

Electrical Supply:

Extra Standard 110 volts,: _____ hook-up(s) x \$5 _____

30 amps/3 prong: _____ hook-up(s) x \$10 _____

50 amps/4 prong: _____ hook-up(s) x \$15 _____

Camping: _____ nights x \$15 _____

Additional Passes: _____ 1- Day Pass(es) x \$3 _____

_____ Week Pass(es) x \$12 _____

If you would like your additional passes sent in advance they
must be pre-paid.

Please check one: Yes, I would like my passes sent _____

No, I will pick up my passes _____

Total fees paid with contract reservation: _____

Please include your Proof of Insurance or have your agent email a pdf. or Word version to:
info@monmouthfair.com

Please make check payable to: Monmouth Fair Association

Send to: Monmouth Fair Association
PO Box 327
Monmouth, ME 04259