

By-Laws For
The Cochnewagan Agricultural Association, Inc.

(The Monmouth Fair Association)

Established --- September 7, 1907

Incorporated --- May 15, 1915

Revised & Accepted
October 10, 2011

The Cochnewagan Agricultural Association, Inc.

ARTICLE I NAME

The name of the organization shall be “The Cochnewagan Agricultural Association” (Inc. May 15, 1915), dba “Monmouth Fair”.

ARTICLE II PURPOSE

The purposes of the Association are to promote the interests of the residents of the Town of Monmouth, and of surrounding communities, in agriculture and general home and cultural betterment, operate an annual agricultural fair and display of domestic products, together with such other undertakings as may be deemed of interest and betterment to the people served by the Association, to promote and encourage a better community and civic spirit, and to foster goodwill and friendship between and among all the residents of said area, to cooperate with the county, town and village officials and with other civic and public organizations for the general welfare of the entire community.

ARTICLE III MEMBERSHIP

SECTION 1 GENERAL REQUIREMENTS

1. Any person with interest in support or service to the Association.
2. Interested persons must complete an initial membership application and sign the “bylaws” upon approval of three officers and/or trustees.
3. Annual membership fee, based on the calendar year and due by January of each year, will be \$5.00 for renewal and \$10.00 for new members.

SECTION 2 LEVELS OF MEMBERSHIP

1. General members:
 - Meet requirements in Article III, Section 1, 1-3.
2. Elected members: (Officers & Trustees)
 - Meet requirements for “general member” for a minimum of one (1) year prior to being elected
 - Elected at the annual meeting
3. Elected members: (Honorary)
 - Meet requirement in Article III, Section 1, 1
 - Elected at annual meeting in recognition of support and service to Association.

ARTICLE IV
OFFICERS OF THE ASSOCIATION

SECTION 1
GENERAL

The officers of the Association shall be the President, Vice-President, Secretary, Treasurer, and no more than fifteen (15) Trustees, who will serve from Annual Meeting to Annual Meeting, and will constitute the Board of Trustees of the Association.

SECTION 2
DUTIES

President and Vice-President

- The President, and in his/her absence the Vice-President, shall preside over all meetings of the Association and of the Trustees; maintain order, state questions, and declare votes. The President may appoint such special and standing committees as may be deemed necessary and proper. The President shall be ex-officio a member of all committees and will call special meetings of the Association or of the Trustees, whenever he/she deems necessary, or upon request of two Trustees.

Secretary

- The Secretary shall cause a fair and faithful record of the transactions of the Association to be maintained, delegating such duties as may be necessary to assistant secretaries; shall conduct the correspondence of the Association; shall receive all money and turn it over to the Treasurer, receiving a receipt for same. The Secretary shall give timely notice of all Trustee meetings and Association Meetings to the member concerned.

Treasurer

- The Treasurer shall pay such obligations of the Association as the Trustees shall authorize; shall keep a correct account of all receipts and disbursements and present a statement of them at meetings of the Association.

Trustees

- The Board of Trustees will consist of a chairperson, two vice chairpersons and up to 12 other trustees. The chairperson and two vice chairpersons will be determined by the popular vote at the annual meeting and they will become the members of the Executive Committee. No individual shall hold the position of chairperson for more than 2-years in a row, with a minimum of three years between terms.
- The Executive Committee will work with the President to establish the agendas for all regular scheduled meetings.
- The Executive Committee shall elect annually, a Finance Committee of three, with one member from the Executive Committee and two from the general Trustees, which will serve as a budget and audit committee, charged with submitting a detailed budget for approval and adoption for the ensuing year, approving all bills over \$100.00 prior to payment, and auditing the accounts of the Secretary and Treasurer.
- The Executive Committee shall oversee the filling of vacancies among the elected officers owing to death, resignation, incapacity, or removal.
- The Executive Committee shall appoint all Superintendents, and they in turn shall appoint their assistants.

ARTICLE V
SUPERINTENDENTS

Each superintendent shall be responsible for his or her department and will submit proposals for funds for departmental expenses to the Trustee Budget Committee by a date specified by them for inclusion in the Associations annual budget.

ARTICLE VI
MEETINGS

SECTION 1
ANNUAL MEETING

1. The Annual Meeting of the Association shall be held within forty-five (45) days after the Fair and the date of said meeting shall be determined at the first Association meeting to be held within the (10) days after the Fair.
2. Previous to each Annual Meeting, the accounts of the Secretary and Treasurer shall be audited by the Finance Committee.
3. Ten members shall constitute a quorum, (which must include two (2) elected officers), but a lesser number may adjourn the meeting from time to time.
4. The vice-president, secretary, treasurer, general members and honorary members shall have one vote on each issue at the annual association meeting. The president will vote only in the case of a tie.

SECTION 2
MONTHLY BUSINESS MEETINGS

1. Meetings to be held the second Monday of each month, as called for by the President and/or Trustees.
2. Same as 3 and 4 of Article VI, Section 1.

ARTICLE VII
FAIR DATE

The date of the annual agricultural fair shall be confirmed and approved by popular vote at the annual meeting.

ARTICLE VIII
BY-LAW AMENDMENTS

The Bylaws and Regulations of the Association may be altered or amended at any Annual Meeting, or any other meeting called for that purpose, by a concurrence of two-thirds of the members present and all questions shall be decided by a two-thirds vote. A quorum, as specified in Article VI, must be present at any meeting called for the purposes of this article.

